



**MANNING VALLEY HOCKEY ASSOCIATION INC.**  
**FEBRUARY BOARD MEETING – Tuesday 18 th February 2020**  
**Venue: Taree Hockey Centre**  
**Time: 6pm**

Time; 6:30pm

Attendance; Deb, Kevin, Jason, Shane, LT, Loretta, Michelle, Lynn

Apologies; John

Absent; Dylan, Terry

Oct, 2019 Minutes;

Moved to be accepted Loretta, seconded Michelle. Passed.

Business Arising;

- Dave Paterson update- Kevin investigated seating, but couldn't see seating that had been referenced. Deb to inquire with Dan Aldridge if council can look into pricing for field 3 extra seating (possibly single seats around the field), concreting and shade for spectators. Does council have a Sun Safe Policy for their grounds. Current quotes are over \$8000.
- Replacement mower- grant has been submitted, but appears to be unsuccessful. New grants have been issued and will be completed for ground equipment.
- Still no nomination for Rep Committee Chair has been received.
- Friday night hockey- It will only be used as an overflow from Saturdays. However, with number of teams expected for nominations it is likely to be used. Draw out 4 March for first month of competition.
- Scoreboard frame- Shane will source 3 written quotes for concreting frame. John has specs for frame.
- Gloucester contact & notify for Signage agreement.
- Council Billing- MVHA is the main lessee of the clubhouse facility, therefore we must send an account to the Cycle Club.
  - Association is still trying to obtain an electricity account.
  - Association has a sub-lease agreement with council.

Treasurers Report;

- Gloria to be reimbursed for 2019 season.
- Loretta moves acceptance of report, seconded Shane. Passed.

Canteen Supervisor;

- No nominations have been received.
- John to circulate to clubs for distribution an EOI for a responsible adult to assist some Saturday mornings in the canteen to be returned to LT.
- Clubs will need to support serving at front counter, this will be included in the canteen roster. Saturday 8:30 to 4:40 for an adult club volunteer.
- Board of Directors to be included in Saturday morning open up roster as well as afternoon.

WWC;

- Clubs are to keep record of WWC Check for their members. This is imperative if they are audited.

#### Portfolios 2020;

- Lynn, assistant Clubhouse and reserve minute taker.
- Michelle, Snr Match Committee.
- LT, Clubhouse.
- Jason, IT issues with two computers being donated, they will need programs to be installed and updated.
- Shane, turfs.
- Terry, Umpire & judiciary.
- Dylan, Rep liaison for jnr & snr, excluding Masters.

#### First Division Comp;

- Possible three club teams will join MVHA comp from Port Macquarie and Camden Haven.
- These teams will need to be included in the canteen roster.
- Port Macquarie Association issued a threatening email for clubs that have not paid last season's turf fees. However, these clubs have requested a breakdown of the excessive accounts sent to them. Thus far these breakdowns have not been received.
- MVHA will send a letter requesting accounts to be resent void of Umpire charges as was discussed with them prior to the beginning of the 2019 season as a requirement of their teams joining the MVHA comp. Accounts will only include turf fees or a breakdown there of.

#### Advertising;

- Manning River Times, obtain a quote for the Association with pertinent dates, etc advertised for pre-season.

#### Clinics;

- U12 clinic for 9 July during School Holiday with Hockey NSW.
- Jason will contact RCC, Blaire, for a possible Coaches clinic.

#### Minki;

- Jnr Match Committee would like the MVHA to consider installing shade for spectators at the third field.
- Jason will investigate quotes.
- See business arising.

#### Reports;

- Clubhouse, see attachment.
- Shane, see attachment. Booking must have contact details attached.

#### General Business;

- John to send an email to all clubs. Pre-Season Spring Clean Working Bee at the Clubhouse Saturday 7 March, 8am start. Lunch supplied. Tidy up arvo Thursday 19 March starting at 5pm.
- Rod Collier will organise and install with assistance an L shaped bench top for the office.
- Michelle has ordered new Board shirts for newly elected members.
- These new members require codes and keys to be issued.
- New members can also complete RSA online and MVHA will reimburse cost.
- It will be investigated with Hockey NSW how to manage social media harassment or what policy covers this.
- Abuse of Umpires process is in the Code of Conduct.

Meeting Closed;

- 8:20pm

## Clubhouse Director's Report – February 2020

Have obtained pricing for this year from all our vendors except Saxby's, Dylan is obtaining this. Saxby's.

Still no takers for manning the front canteen on Saturdays, so will need to look at including this in the Directors Roster. Which will now run from an 1hr prior to the Junior Comp and through to 4.30pm. I don't believe that we can dump this onto our Clubs as well.

Pest Control check has come around again *Michelle 21/02/2020*

Frank is applying for our Liquor Licence I have given him list of dates required. As wasn't sure what Friday's would be used have put in for every Friday and also Tuesdays from when the comp starts, and included the Women's Masters dates ie. Thursday through to Sunday and the Mens Masters AGM/Dinner.

Women's Masters – Will need to either put out tenders for the running of another food outlet. My recommendation would be to use the Bike Club Canteen for this. With them selling either hot food or cold food.

Will need to look at hiring a Cool Room for this event as well.

I noticed on the Contact list that has been sent around that no Club Reps for the Carnival Committee, will need to ask Clubs for their nominated rep for this.

I will be on leave from 21<sup>st</sup> February, to the 4<sup>th</sup> of March 2020.

Lynne Turner

→ Approach Lion's Club to supply workers + MVHA donates to them. Marquee

2 coolrooms

Porta loos.

Coffee vendor

Rounding alcohol to nearest dollar.

Bookings need have contact details.